

Fair Grove Heritage Reunion

P.O. Box 93, Fair Grove, MO 65648

www.fghps.org

Phone: 417-759-2807

Craft or Food Booth Application

September 29 & 30, 2012

Directions for Application:

1. Read attached Heritage Reunion Guidelines and Regulations.
2. Complete this application and mail with fees.
3. Send SASE to receive confirmation.

Name: _____ (Contact Phone) _____

Business Name: _____

Address: _____ e-Mail: _____

City: _____ State: _____ ZIP: _____

Description of Booth. **All Venders!** (List what you would like in Program book, 15 words or less.)

Would you like to advertise in the Program Book. Yes No (Please circle)

Number of craft booths needed: _____ Booth fee (\$75.00/booth) \$ _____

Number of food booths needed: _____ Booth fee (\$125.00/booth) \$ _____

(There is a limit to three booth spaces for any one vender)

Extra parking permit (Crafter parking is limited) \$10 ea. \$ _____

(A single crafter parking permit, per application, is included in the cost of booth)

20 amp. electrical service **(Please send separate check)** \$10 \$ _____

(Not all booths have electrical service. Electric is on a first-come-first-serve basis) =====

Total Enclosed \$ _____

For returning vendors: Please assign me to booth # _____

Please move me to booth # _____

(To reserve same booth, application must be returned by November 1, 2011.)

Please make check or money order payable to and mail to:

Fair Grove Historical Society, P.O. Box 93, Fair Grove, MO 65648

(Include SASE, for return conformation, and photos.)

By submitting this application to the Fair Grove Historical Society, the undersigned acknowledges receiving, reading and fully understanding all of the Guidelines and Regulations of the Fair Grove Heritage Reunion. I understand that submission of this application, with the required attachments and fees, does not guarantee my admission to the festival as a vender. I further understand that if I violate any of the Guidelines and Regulations of the Heritage Reunion I may be excluded or rejected from the Reunion, my merchandise (in sole or in part) may be excluded or rejected from the Heritage Reunion, and my booth rental fees will be forfeited.

Signed: _____ Date: _____

Craft or Food Booth Guidelines and Regulations

The Fair Grove Heritage Reunion has traditionally been a festival where legitimate crafts people can display and sell their crafts. In order to preserve this tradition, the Heritage Reunion is a juried festival with the following guidelines for all craft vendors.

General Booth Guidelines:

1. Booth rental fees are for each 12' wide x 10' deep booth space. Booth fees are non-refundable except for unusual circumstances. Fees will not be refunded after August 1st.
2. Application fees include a charge for a mandatory City of Fair Grove Temporary Crafter license. This license will be issued by the Reunion Staff for the city. Your Crafter's License will be in your packet when you check in. Please display this license in plain view in your booth during the Festival.
3. All tent stakes, tables, and props shall be kept inside the 12' x 10' booth space. Walkways must be kept clear for foot traffic.
4. A single crafter parking permit is included in the cost of each application. Due to limited parking space, extra parking permits will cost \$10.
5. Electricity, 20 amp. service, is available for a limited number of booths. Electricity will be approved on first-come, first-served bases. **Please send a separate check for electricity in case the fee has to be refunded.**
6. You will receive by mail either a confirmation of your acceptance as a vendor, or a rejection of your application **provided you have included a SASE.**
7. Vendors may not begin removing their displays on Sunday evening until instructed to do so by Reunion Staff.

Application Procedures:

1. Any vendor seeking a booth in this festival must submit the attached application together with all of the following:
 - a. Check or money order for each booth requested and fee for extra parking space.
 - b. Separate check for electricity if desired.
 - c. Photographs when required.
 - d. SASE envelope.
2. Mail application to: Fair Grove Historical Society, P.O. Box 93, Fair Grove, MO 65648

Craft Booth Requirements:

1. For promotional purposes, you must describe the type of craft in detail on the application form.
2. Craft vendors must provide their own display, tables, chairs and tents. Straw bales for exhibitors are available at a nominal cost.
3. For first time vendors, three photographs of items to be sold must be submitted with applications. The photographs will be used to determine the acceptability of proposed craft for this festival; therefore items must be clearly visible and recognizable in the

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Fair Grove Heritage Reunion

photographs. Photographs will not be returned.

4. Return vendors do not need to submit photograph, however **a listing of crafts must be provided.**
5. The following jury guidelines apply to crafts:
 - a. All products must be handcrafted and indigenous to the Ozarks. All work should be by hand or with the use of necessary tools.
 - b. Absolutely no off-the-shelf, resale or manufactured items may be sold at the Heritage Reunion. At no time during the show may commercial kits or supplies be displayed or sold.
 - c. Commercial, retail, informational or political booths are specifically prohibited.
 - d. Items that could fire a projectile are prohibited.
 - e. All craft vendors will be judged during the early hours on Saturday morning. The Jury committee will be appointed by the Heritage Reunion staff, and any decision of the jury is final.
 - f. Booth rental fee is not refundable in the event that vendor or vendor's merchandise is excluded or rejected from this festival after the festival has begun.

Food Booth Requirements:

1. For promotional purposes, you must list your menu on the application form.
2. The number of food booths is limited by the Heritage Reunion Staff. First priority is given to local non-profit organizations. Second priority will be returning vendors that sign up within 30 days after the end of previous year's Reunion.
3. Food vendors must abide by Greene County Health Department regulations. Those rules are available by calling 417-864-1658 weekdays. The Health Department will inspect all food booths.

Miscellaneous Guidelines:

1. Check-in starts at 12 noon on Friday. No craft vehicles and/or trailers are allowed in the **crafter parking area before 12 noon Friday.**
2. Set-up time on Friday is from 12 noon until 8:00 p.m. and on Saturday morning from 6:00 a.m. until 8:00 a.m. **Booths on the Square (#27 thru #38) cannot begin setting-up until after 5:00 p.m. Friday.**
3. If your booth space is not occupied by 7:00 a.m. on Saturday, the next vendor on the standby list will be assigned the empty space.
4. The Heritage Reunion steering committee prefers that you demonstrate your craft in your booth if possible. Such demonstrations generate crowd enthusiasm.
5. The Heritage Reunion is a family event. The sale and/or recreational use of alcoholic beverages are specifically prohibited.
6. All vehicles must be out of the festival grounds by 8:00 a.m. on Saturday and Sunday. Vehicles will not be allowed back into the festival area until the booths close at 6:00 p.m. on Saturday and 4:00 p.m. on Sunday.
7. Main Street is a **one-way** street up the hill (North to South) during the Festival.